



HENFIELD CRICKET CLUB

Emergency Guidelines – Do Not Remove

The following are guidelines for dealing with an accident or incident, whether on or The Common, or at other venues where the Club is in attendance.

Dealing with an Accident or Injury

- Stay calm but act swiftly.
- Assess the situation for further danger, either to yourself or to the casualty.
- Listen to what the injured person is saying.
- Call the emergency services if necessary.
- Do not move someone with a serious injury. Keep them comfortable and wait for the emergency services.
- If a young person under 18 is involved, contact their parent/carer. Addresses and contact numbers are available in the Pavilion at junior sessions.
- Ensure that others in the group are taken care of and adequately supervised.

First-Aid

- A first-aid kit is situated in the kitchen in a marked drawer.
- Each age-group Coach and team captain is supplied with a first-aid kit.

Recording

- All accidents **must** be recorded in the **Accident Book** located in the cupboard inside the kitchen.
- If an accident occurs away from the Common, the Team Manager or Coach is required to record details and then to complete an entry in the book within one week of its occurrence.

POSTCODE: BN5 9RP

**LOCATION: HENFIELD COMMON, north side of A281
1 km south-east of Henfield village centre,
access by road to Swains Farm and Pavilion**

Helpful Numbers

EMERGENCY SERVICES	999
NHS Direct	0845 4647
Henfield Medical Centre	01273 492255
Steyning Health Centre	01903 843400
Worthing & Southlands A&E	01903 285222 ext 5634
Royal Sussex County A&E	Adults: 01273 664563 Minors: 01273 664619
Princess Royal Haywards Heath A&E	01444 448763



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The Common, Henfield, West Sussex, BN5 9RP
T: 01273 492990
www.henfieldcricketclub.com
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