



# HENFIELD CRICKET CLUB

## Recruitment of Volunteers / Helpers

### **For Colts' Managers**

The ECB requires that we follow a procedure for recruiting volunteers to assist with junior cricket. This is based on the procedure detailed in "Safe Hands".

### **Requirements:**

1. Prospective volunteers into a named role must be provided initially with:
  - A Volunteer Agreement
  - A Role Description
  - Code of Conduct for Volunteers
2. The Application Form must be returned to the Cricket Development Manager.
3. The Development Manager / Volunteer Co-ordinator must be satisfied as to the prospective volunteer's: right to work in the UK, identity, general suitability to work with young people, and suitability for the role (e.g. qualifications and experience). He/she may determine that an interview is necessary, especially if there are several candidates, and may choose to request and follow up on written references.
4. A prospective volunteer to whom an offer is made should be provided with the following at a short induction meeting:
  - A Volunteer Agreement for signing and return
  - Codes of Conduct for: Parents and Young Players
  - Policy Statements for: Welfare and Sports Equity
5. If the role requires a CRB check, this needs to be arranged, and any appointment made strictly conditional subject to the check being clear. Any adult requiring sole charge of any junior players, or substantial direct contact, must complete and clear a CRB check. See Roles - CRB Requirements
6. No adult is permitted to assist in junior cricket without having completed a self-declaration. This includes Senior Players and parents assisting on an ad-hoc or one-off basis. Self-declaration may become compulsory for all senior club members in the future ...

